

Please check off items when finished.

After Event Cleanup/Breakdown

Walk Time:	Stop Time:	(5 or 5.5hrs from walk)
Restrooms-Trash off floor/put bag in can or dumpster/ put new liner in		
Be sure to Bring :		
Coolers for leftover alcohol, and food.		
(Spray bottles w/ soap h2o & old Towels for wipe down)		
TABLES: Please Leave up _____ round tables don't fold up		
Chairs: Please fold & place on pallet/100 to stack		
Signs: at road your name sign, and anything yours remove		
Trash: inside / outside		
Pavillion: _____ Barn: _____ Side door: _____		
Cigarette butts: remove them from containers at doors		
Pavillion _____ Deck _____ Side Door _____		
Rented/Borrowed Items Cleaned Returned:		
Tea Plastic Server _____ Glass Lemonade _____		
**Rental Linens (put into green mesh bag provided)		
Vintage Shop purchases:		
Ice Purchases:@\$5/bag:		
Remove your things, & Clean out or off:		
bar&back bar _____ food area _____ desert table _____		
Bride's Refridgerator _____		
All bulky items & boxes throw into bonfire to burn		
Liquor boxes, crush and burn later at bonfire.		
Plastic table covers/bulky Glass/etc to dumpster, out side door to right		
Use Trash Cans for the guests, food, beverages trash		
Amount of Security:		
Deductions if any:		
Final Amount Due:		